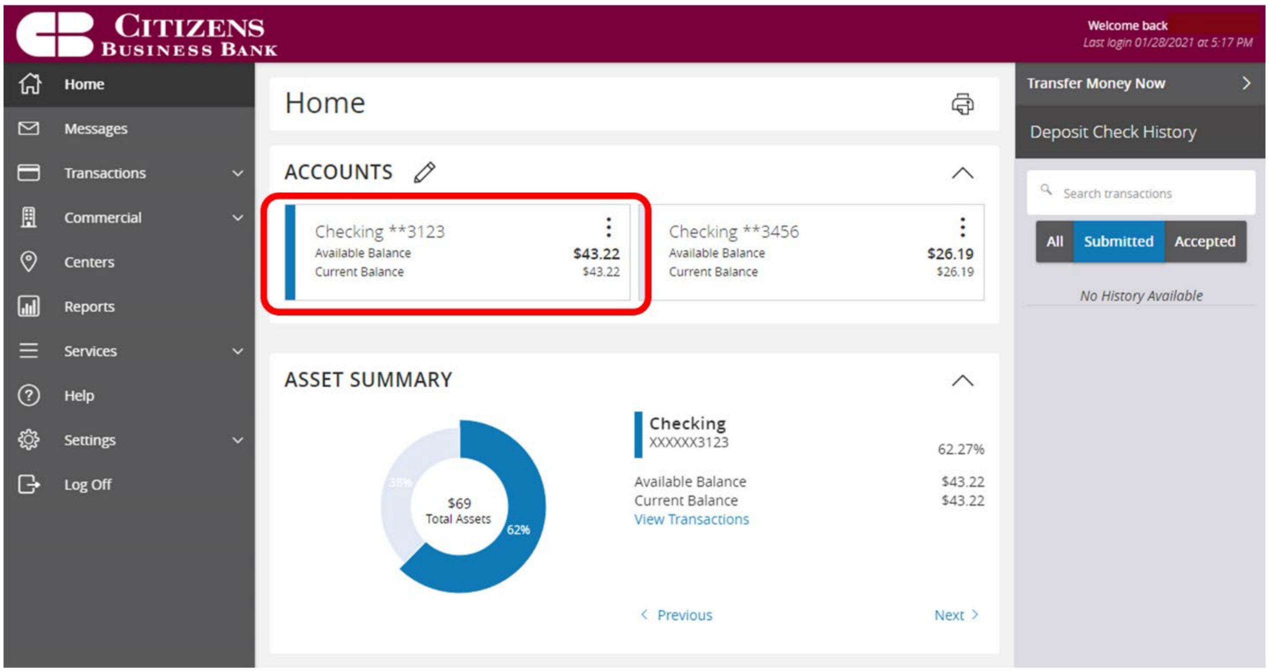
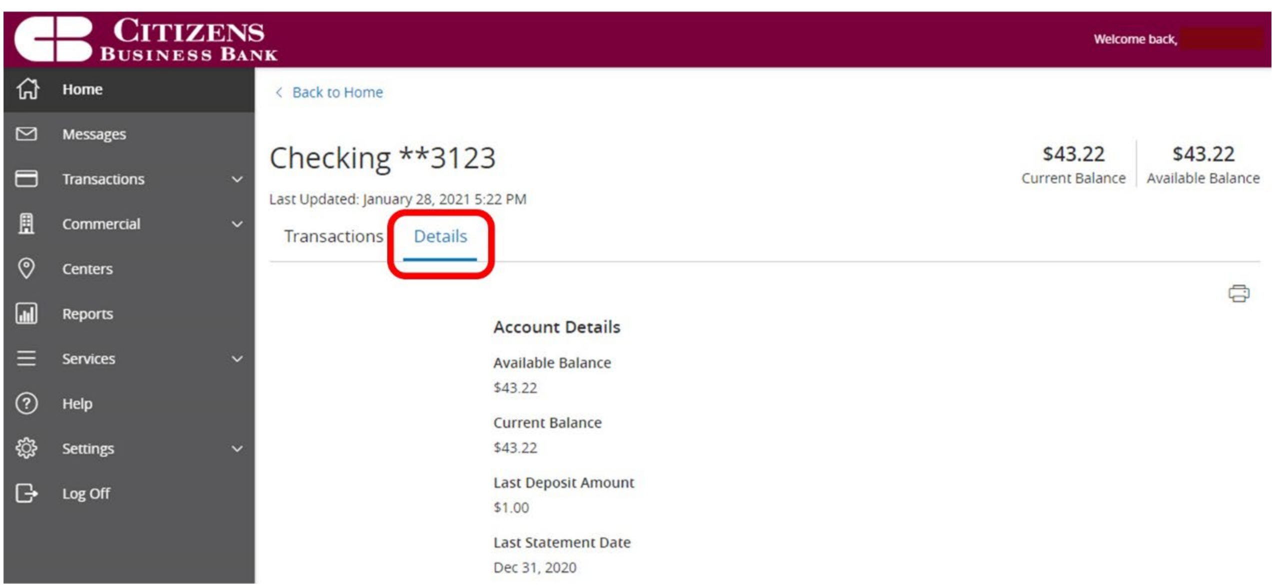
To access your accounts to view balances, history, and transaction details, please follow the instructions below.

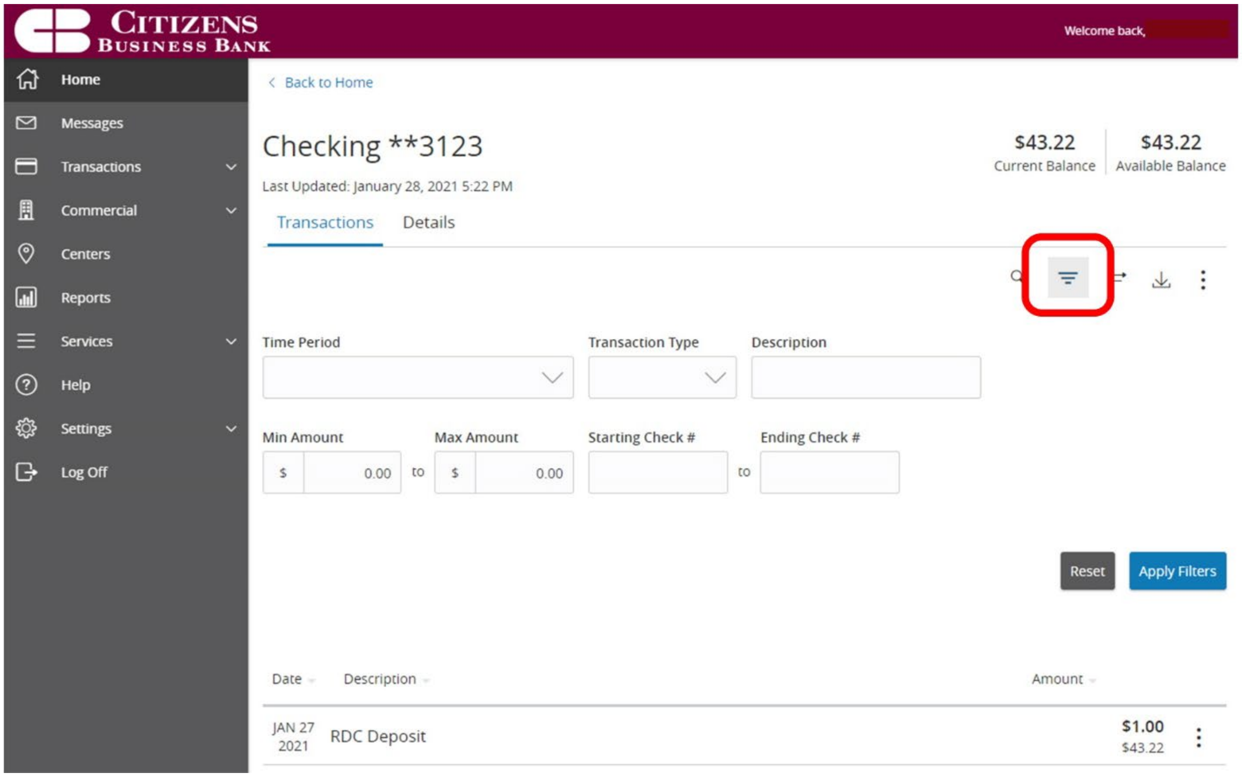
1. On the **Home** page, click on an account to view a listing of the details and transaction history associated with the account.



2. Click the **Details** tab to display the account details.

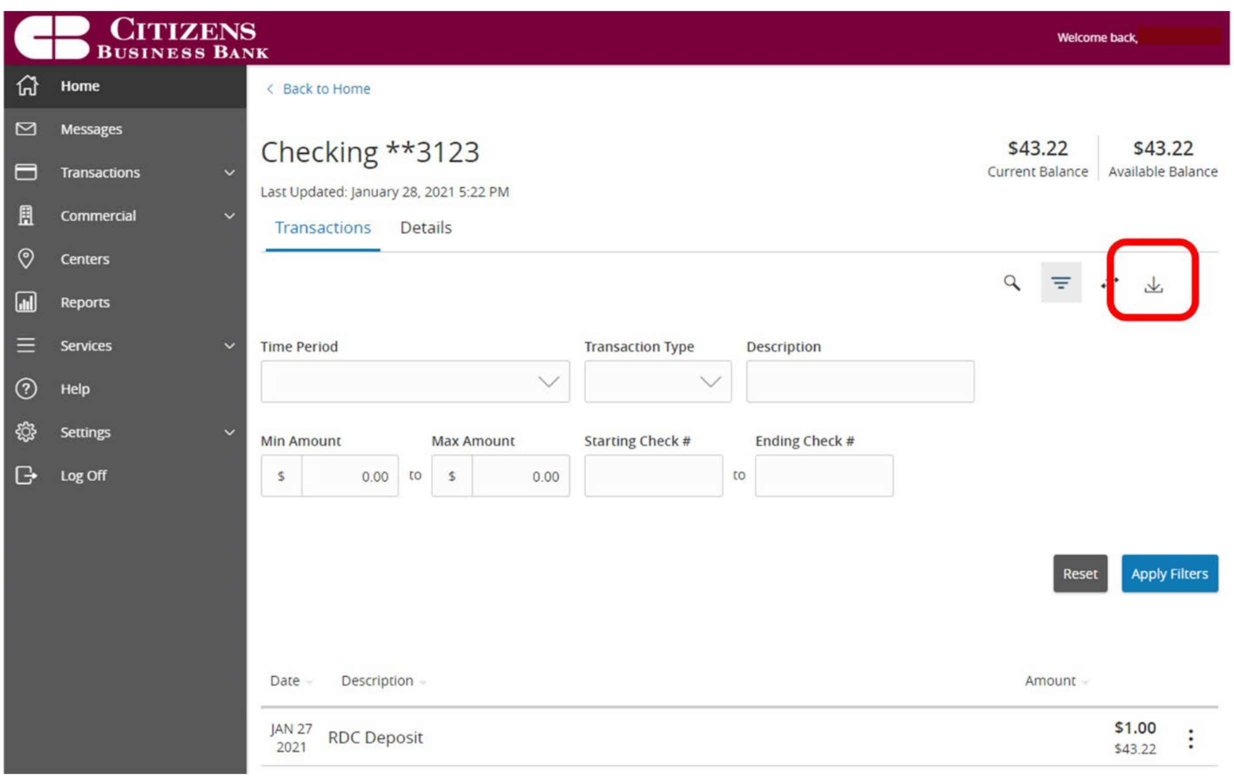


3. Select the **Filters** icon to view the various search criteria for transaction history.

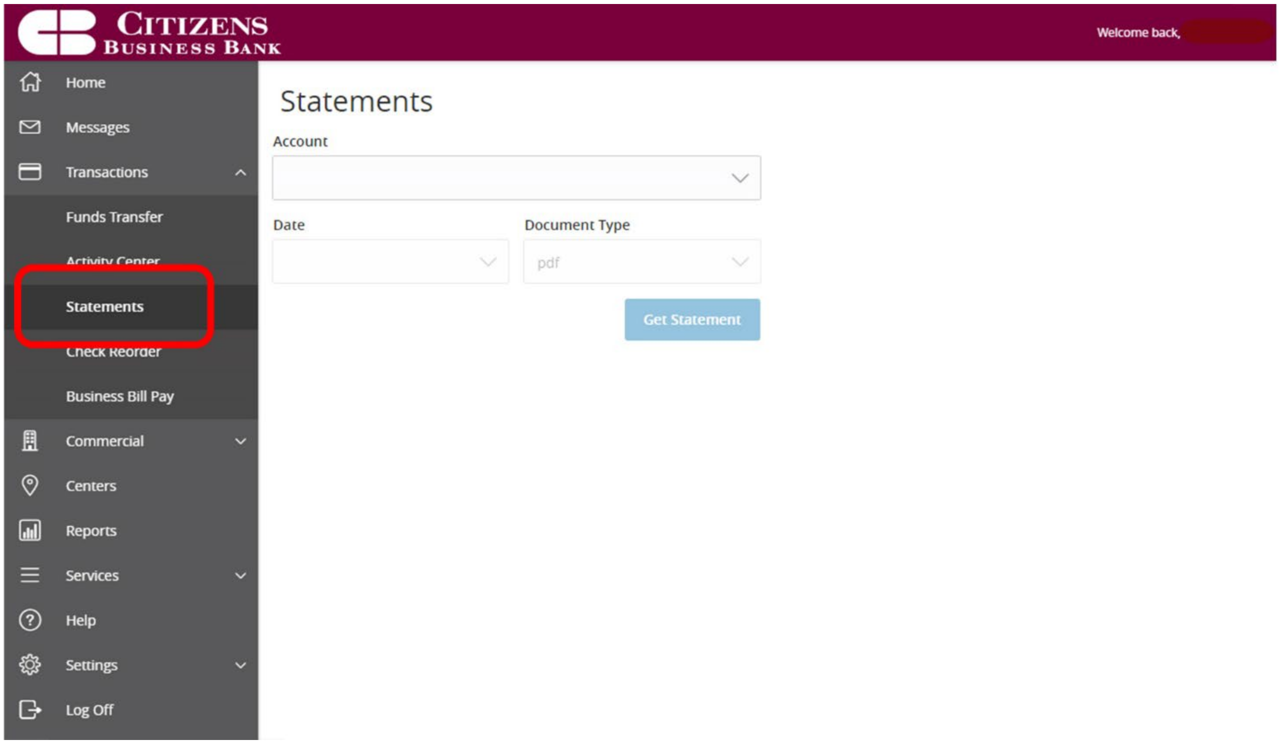


4. Select **Apply Filters** once the desired options have been chosen.

5. Select the **Export** icon to display a list of available export formats. Export includes all transactions as filtered by the user.



6. Under **Transactions**, select **Statements** to view a statement. Enter an account and month.



7. A verification tool ensures your computer is capable of viewing PDF documents. Verification only occurs the first time a computer is used that has not previously been used with your new Online Banking service to view statements.